



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday December 14, 2021

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

Mask required for in person attendance

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes *September 14, 2021 Commissioners Meeting Minutes*

9:01 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2021-285 Contract between OPD and Trinity Orosco for Indigent Representation
2. Resolution 2021-286 Contract between OPD and Michelle Trombley for Conflict_ Overflow Cases
3. Resolution 2021-287 Contract between OPD and Peyman Homicide for Persistent Offender cases
4. Resolution 2021-288 Contract between Tri-Cities Chaplaincy Juvenile Justice Center
5. Resolution 2021-289 Interagency Agreement IAA22451 between Administrative Office of the Courts and Juvenile Justice Center for Interpreter
6. Resolution 2021-290 Interagency Agreement IAA22466 between AOC and Franklin County for Interpreter Reimbursement
7. Resolution 2021-291 Interagency Agreement IAA22465 between Administrative Office of the Courts and Franklin County for Limited English Proficient LEP
8. Resolution 2021-292 WSU Extension Disposal of Surplus Property
9. Resolution 2021-293 Family and Medical Leave Policy Update
10. Resolution 2021-294 Position Changes Approved with the 2022 Budget
11. Resolution 2021-295 2021 Employee Service Awards

9:05 a.m. Commissioner/Administrator Updates

9:15 a.m. Public Comment by Phone: 509-546-5859

We welcome your comments. Please limit your comments to three minutes.

9:20 a.m. Certificate of Appreciation- Carlee Nave, HR Director

9:25 a.m. SPECIAL OLYMPICS PRESENTATION

9:45 a.m. 2022 Non-Bargaining Cost of Living Adjustment

Resolution 2021-296

9:50 a.m. Benefits Contribution for Non-Bargaining Employees and Elected Officials

Resolution 2021-297

10:00 a.m.

Resolution 2021-298 New Process to set Elected Salaries

Resolution 2021-299 New Process to set Prosecuting Attorney Salary

Resolution 2021-300 New Process to set Sheriff Salary

10:10 a.m. Administration Office Business

10:15 a.m. Public Comment

10:20 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

**REGULAR MEETING
DECEMBER 14, 2021**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:00 a.m. **Approval of Minutes**

❖ *September 14, 2021 Commissioners Meeting Minutes approved as presented.*

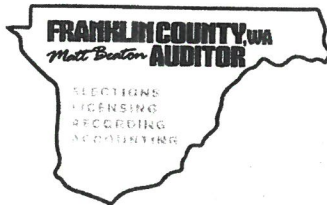
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FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
DECEMBER 14, 2021

9:01 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave
Pasco, WA 99301
(509) 545-3502

12/14/2021

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 12/14/2021

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00376912 - 00377007	\$691,147.37
EFT Check Numbers:	00000998 - 00001004	\$10,346.00
		<u>\$701,493.37</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$560,960.13
TREASURER O & M	\$1,900.00
COURTHOUSE FACILITATOR	\$1,163.75
BOATING SAFETY	\$191.37
SHERIFF SEX OFFENDER GRANT	\$467.85
JAIL COMMISSARY	\$1,573.22
ENHANCED 911	\$433.11
COUNTY ROADS	\$11,145.75
SOLID WASTE	\$28,237.62
LAW LIBRARY	\$1,912.84
ENDING HOMELESSNESS	\$33,223.05
BF MENTAL HEALTH	\$39.88
THE HAPO CENTER	\$29,939.50
FRANKLIN COUNTY RV PARK	\$1,400.46
MOTOR VEHICLE	\$28,904.84

In the amount of: \$701,493.37

The motion was seconded by: Paul Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Matt Beaton

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Paola Mendoza
Vouchers Audited By:
Paola Mendoza

- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 14, 2021 for payment totaling \$701,493.37. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
DECEMBER 14, 2021

9:01 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

December 14, 2021

Franklin County Commissioners:

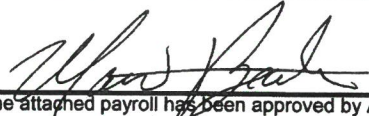
Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 14, 2021 
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00376840-00376847	\$ 5,456.10
Net EFT Payroll Checks	00037466-00037729	\$ 480,571.70
Deduction and Contribution Checks	00376853-00376873	\$ 486,643.62
Total		\$ 972,671.42
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00037462-00037465	\$ 8,178.73
Deduction and Contribution Checks	00376848-00376852	\$ 5,496.74
Total		\$ 13,675.47
Grand Total All Payrolls		\$ 986,346.89

In the total amount of **\$986,346.89**

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Peter Gadomski

❖ *Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$986,346.89. Commissioner Peck seconded and the motion carried.*

9:01 a.m. Approval of Consent Agenda

1. Resolution 2021-285 Contract between OPD and Trinity Orosco for Indigent Representation
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3. Resolution 2021-287 Contract between OPD and Peyman Homicide for Persistent Offender Cases
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FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
DECEMBER 14, 2021

5. Resolution 2021-289 Interagency Agreement IAA22451 between Administrative Office of the Courts and Juvenile Justice Center for Interpreter
6. Resolution 2021-290 Interagency Agreement IAA22466 between AOC and Franklin County for Interpreter Reimbursement
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11. Resolution 2021-295 2021 Employee Service Awards

❖ *Commissioner Mullen moved to approve Consent Agenda Items 1-11. Commissioner Peck seconded with discussion on item #10. After discussion, the motion carried.*

9:05 a.m. Commissioner/Administrator Updates

Administrator Keith Johnson update

- Working on ARPA funds
- Met with McKinstry on HAPO Improvements
- Carlee Nave Human Resources Director is leaving the end of December 2021
- Matt Mahoney Public Works Director is leaving January 3, 2022

Discussion on responsibility of Planning and Building Department.

Commissioner Peck update

- State Department of Archeology, grant funds for structures, Neff Family Farm Barn restoration
- Greater Columbia Behavior Health Executive meeting- Policymaking
- Ben Franklin Council of Governments Bi-law updates
- WSAC Legislative Steering Committee – Co-Chairing

Commissioner Mullen update

- Ben Franklin Transit meeting- Condolences to the family of an employee who passed away at the end of their shift
- BFT General Manager is leaving

Commissioner Didier update

- Ben Franklin Transit meeting- Large budget-Condolences to family of new trainee who passed away - Possible chance to obtain one tenth of one percent
- Complaints on Planning and Building Department



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
DECEMBER 14, 2021

9:12a.m. **Public Comment**

- Citizen has complaint on trash compiled on the Juniper Dunes Area and it is out of control. Trash is over the entire area since the new road has been built.
- Mark Webber Manager of Tri-Cities Grain has concerns with safety on the tank farm intersection especially with the heavy traffic that Amazon will create.
- Lawanda Hatch asked about the status of our letter to L&I in response to the mask mandate. She would like someone to site the study that masks stop the spread of viruses.

9:20 a.m. **Certificate of Appreciation- Carlee Nave, HR Director**

Commissioner Didier read the letter of appreciation. Commissioner Peck stated there was a line forming of people, some our best in Keith's staff exiting the county, that's unfortunate, we need to figure out why. Commissioner Mullen appreciated all the effort Ms. Nave put in and wished her success in her new adventure. Keith Johnson expressed his appreciation for all the Ms. Nave has done for the county and his behalf. Ms. Nave has been the best, by far, of all the Human Resources personnel he has worked with.

9:23 a.m. **SPECIAL OLYMPICS PRESENTATION**

Human Services Director Kyle Sullivan introduced the Donna Tracy, Advocacy & Recreation Manager / Special Olympics Area Directory, who is in charge of the Special Olympics program that is part of the ARC of Tri-Cities. Ms. Tracy is grateful for the support Franklin County provides to the ARC. She introduced several of the athletes and the sport in which they participated. She announced that the Regionals and State games are going forward in fall 2022. Last year it was held at the HAPO Center, which was a great venue. Commissioner Didier thanked Broadmoor RV for helping with this program as well.

9:30 a.m. **2022 Non-Bargaining Cost of Living Adjustment**

- ❖ *Commissioner Peck moved to approve Resolution 2021-296 2022 Non-Bargaining Cost of Living Adjustment as presented. Commissioner Mullen seconded and the motion carried.*

9:33 a.m. **Benefits Contribution for Non-Bargaining Employees and Elected Officials**

- ❖ *Resolution 2021-297 Benefits Contribution for Non-Bargaining Employees and Elected Officials as presented. Commissioner Mullen seconded and the motion carried.*

9:34 a.m. **New Process to Set Elected Salaries**

9:37 a.m. **RECESS Commissioner Didier recessed the regular meeting due to technical difficulties.**

9:47 a.m. **RECONVENE Commissioner Didier reconvened the regular meeting.**

- ❖ *Commissioner Mullen moved to approve Resolution 2021-298 New Process to set Elected Salaries. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
DECEMBER 14, 2021**

9:54 a.m. New Process to set Prosecuting Attorney Salary

- ❖ *Commissioner Mullen moved to approve Resolution 2021-299 as presented. Commissioner Peck seconded. Motion carried 2:1 with Commissioner Peck voting nay.*

10:00 a.m. New Process to set Sheriff Salary

- ❖ *Commissioner Mullen moved to approve Resolution 2021-300 as presented. Commissioner Peck seconded. Motion carried 2:1 with Commissioner Peck voting nay.*

10:04 a.m. Administration Office Business

- April 1, 2022 will be the new sales tax for mental health and has been reported to the State Department of Revenue
- Redistricting Committee will be meeting this Thursday

10:05 a.m. Public Comment

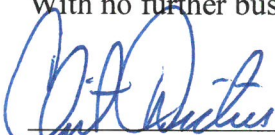
- George Dockstader voiced his concern with not having a salary commission.
- Keith Johnson explained why the salary commission did not happen.

Commissioner Didier wished Commissioner Peck and the Clerk of the Board a happy birthday.

Commissioner Mullen asked the order of the voting and whether the Chair voted last.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:09 a.m.


Chair


Clerk of the Board

12-28-2021
Date